



How to Enroll in Commuter Benefits



Step by Step Guide to Enrolling in a Commuter Benefit

HOW DO I ENROLL IN A COMMUTER BENEFIT?

First, navigate to the Flexible spending and reimbursement accounts summary page and select any eligible transit or parking commuter benefit (red box).

Begin the enrollment process by selecting the “Enroll in Commuter” button.

Transit	
Eligible benefit	Enroll
Post Tax Transit 2022	
Eligible benefit	Enroll
Parking	
Account balance	\$0.00
Post Tax Parking 2022	
Eligible benefit	Enroll

The screenshot shows the Fidelity website interface. At the top, there are navigation links: Home, Accounts, Tools & Support, and Me. Below this is a dark blue banner for 'Your Debit Card' with a note: 'Note: Your debit card can only be used for current plan year expenses' and a 'View More' link. Underneath is a section titled 'I Want To:' with four green buttons: 'Reimburse Myself', 'Send Payment', 'Manage My Expenses', and 'Enroll in Commuter'. A red arrow points from the 'Enroll in Commuter' button in this section to the 'Enroll' button in the 'Post Tax Parking 2022' section of the table shown in the previous block. Below the 'I Want To:' section is an 'Accounts' section with a card for 'Limited Purpose Flexible Spending Account 2022'.

Choose your Commuter plans and continue by clicking “next”.

Home Accounts Tools & Support Message Center

Enroll in Commuter Benefits

1 Select plan 2 Plan details 3 Review + Confirm

Select your plans

FSRA 2021

- Post-Tax Commuter Parking Save up to \$81/mo
- Post-tax Commuter Transit Save up to \$81/mo
- Pre-tax Commuter Parking 2021 Save up to \$81/mo
- Pre-tax Commuter Transit 2021 Save up to \$81/mo

FSRA 2022

- Post-Tax Commuter Parking Save up to \$81/mo
- Post-tax Commuter Transit Save up to \$81/mo
- Pre-tax Commuter Parking 2022 Save up to \$81/mo
- Pre-tax Commuter Transit 2022 Save up to \$81/mo**

Cancel **Next**

Choose your Commuter plans and continue by clicking “next”.

Home Accounts Tools & Support Message Center

Enroll in Commuter Benefits

1 Select plan 2 Plan details 3 Review + Confirm

Enter plan details

FSRA 2022

Monthly Election Amount

Pre-tax Commuter Transit 2022

Your contribution (\$0 - \$270) \$ 200 / month

Pre-tax savings: \$60.00 /month*

Select Effective Date: January 2022

Effective Date: 1/1/2022

Total: \$200.00/month

*Tax savings estimate is based on 30% tax rate. True tax savings will be based on your individual circumstances.

My Total Monthly Payroll Deduction \$200.00/month

My Total Benefit \$200.00/month

Cancel **Previous** **Next**

We collect information about your use of this portal (for example, how long you are on the portal, the pages you visit, etc.) so that we can understand and improve user experience. For more information, click here. To opt out of this information collection, click here.

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Review + Confirm

FSRA 2022

Pre-tax Commuter Transit 2022 Pre-tax savings: \$60.00 /month

Effective Date: 1/1/2022

Your Contribution: \$200.00 /month

Total: \$200.00/month

Payment method

Primary Payment Method

Check

My Total Monthly Payroll Deduction \$200.00/month



My Total Benefit \$200.00/month


Cancel **Previous** **Enroll**


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Enrollment Complete.


You will return to the Home Page by selecting the "Return Home" button.

[Contact Us](#) |  CHANDRA AMMERMAN |  (0) | [Logout](#)



[Home](#) [Accounts](#) [Tools & Support](#) [Message Center](#) 

Enroll in Commuter Benefits



You have Successfully Enrolled!

Your Pre-tax Commuter Transit 2022 benefit will be available to use on 1/1/2022.

[Return Home](#)

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ELECTIONS AND SPENDING

The Internal Revenue Service (IRS) sets maximum monthly pre-tax deduction, and it is typically adjusted annually; these limits reflect the maximum monthly limit that may be excluded from an employee's income for qualified commuter benefits.

- Unused amounts can be carried over
- Funds are available based on your payroll deduction cycle.
- The employee can track account activity on NetBenefits.com

HOW THE NETBENEFITS COMMUTERCARD® WORKS WITH COMMUTER BENEFITS

The NetBenefits CommuterCard® maintains separate accounts or "purses" of pre- and post-tax money for parking and transit directing the card transaction to the appropriate purse based on the Merchant Category Code (MCC) at the point of sale. The card cannot be used at alternative outlets, such as restaurants and grocery stores.

The amount of available funds on the card must cover the entire mass transit or parking expense or the transaction will be declined. You may split the cost by swiping your card for the exact available amount and then pay for the remaining amount with an alternate form of payment.

The NetBenefits CommuterCard® can be used for mass transit passes, tokens or fare cards purchased at a valid transit fare terminal with a valid transit election. The card helps with parking expenses for any type of vehicle at or near your work location or at or near a location from which you commute using mass transit.

